



A meeting of the board's Policy Committee meeting came to order at 3:05 pm at the call of Committee Chair Rita Moore in the Willamette Conference Room at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon, 97227.

**There were present:**

Committee Members

Rita Moore, Julia Brim-Edwards, Eilidh Lowery

Staff and Other Attendees

Kara Bradshaw – Executive Assistant, Board of Education  
Claire Hertz – Deputy Superintendent of Business and Operations  
Liz Large – Legal Counsel  
Rachel Lent – Paralegal  
Brenda Martinek – Chief of Student Support Services  
Juniper Painton – Business Operations Analyst  
Rosanne Powell – Senior Board Manager  
Dana Riemer – Student Success Program Manager

**Professional Conduct between Staff and Students 5.10.064-P**

It was discussed whether to change the one occurrence of children in the policy to students, but in the end it was decided to leave it as it originally stated. Director Brim-Edwards noted that there would be a few non-substantive word changes that were requested by Director Scott, prior to the second reading at the board meeting on October 15, 2019.

**Healthy, Substance Free Learning Environment 4.30.023-P**

There were no comments after the first reading of this policy. There was healthy community engagement prior to taking it to first reading. Referred to board for a second reading and vote.

**Student Conduct and Discipline 4.30.010-P**

There has been one comment received during the public comment period for the Student Conduct and Discipline policy. Brenda Martinek talked to the person who made the comment regarding her concern, which was that students who were impacted by the policy were not engaged. The district did attend a delayed expulsion meeting and a meeting for drug and alcohol recovery meeting, with both students and parents present. The intent was to go to places where impacted students and families would be. Additionally, listening sessions were conducted at six high schools, at Insights classes, and with principals at SUN School sites. Shanice Clarke took the policy to a Portland Community Engaged Policing (PCEPM) meeting. It was discussed whether there was enough engagement, since the public comment period happened over the summer. Director Brim-Edwards stated that a number of the things that were brought up by the parent were added to the updated policy.

Director Brim-Edwards requested that there be a summary of what was said at the listening sessions and feedback from Shanice Clarke and the PCEPM meeting. Director Lowery requested that there also be engagement with Ockley Green, the Special Education Advisory Council, the Talented and Gifted Advisory Council, and the District Student Council to get further parent and student feedback. Director Moore stated that there will be a need for community education on a broad level, and asked if that should happen before or after the policy is passed. Both Directors Moore and Brim-Edwards agreed that it should be prior to passing the policy.

**Search and Seizure Policy 4.30.040-P and AD**

Portland Community Engaged Policing and Children's Healing Initiatives were reached out to for feedback on police interviews section of the policy. It was noted that the revised policy did not stipulate the amount of time police had to wait for parental permission to interview a student after a notice had been issued. It was requested to add a statement that "no interview shall take place if the parent/guardian objects to the custodial interview" that explains that by law school administrators may not prevent an arrest.

The district is revising the Administrative Directive (AD) to accompany the policy, which will include more detailed directives than the board policy, but that it is still in a draft form until the policy revisions are completed.

It was clarified that the Search and Seizure Policy states that cell phones cannot be taken and looked through except for an investigation, but that they can still be taken away temporarily, for example if the student phone use is being disruptive, but that it cannot be searched while in possession.

The policy will be referred to the full board for a first reading.

### **Policy Committee Charter**

Director Brim-Edwards requested that the word Charter be changed to another name, suggesting that Charters are legal documents that need to be approved by the whole board. Director Moore stated that Charters could be more informal. Liz Large suggested that the question should go to board leadership to create a consistent vision for and expectations of the sub-committee charters.

### **Oregon School Board Association (OSBA) Priorities and Process for Revising Policies**

Direction from the committee was needed regarding where to start with the revising of the policies by the Oregon School Board Association. It was discussed whether to start with something that would be easier to get through first and then move on to the complicated sections. It was decided to start with policies in section eight and then section nine.

Examples were provided of types of formats the Oregon School Board Association would recommend, including adding their policy lettering system, which would mean that we would get legislative updates that relate to the policy.

### **Agenda Setting**

Director Moore stated that based on the work that is scheduled to happen around boundaries the committee will need to prioritize work on policies that pertain to enrollment. Those policies will need to be completed by January.

### **Public Comment**

None

Committee Chair Rita Moore Adjourned the meeting at 5:05 pm.